



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Brent Hibbert, President
Brent Johnson, Vice President
Jesse Bjorkman
Kenn Carpenter
Lane Chesley
Tyson Cox
Richard Derkevorkian
Willy Dunne
Bill Elam

Tuesday, January 5, 2021

6:00 PM

Betty J. Glick Assembly Chambers
George A. Navarre Kenai Peninsula Borough
Administration Building
and Through Zoom. Meeting ID: 938 6524 5999
Passcode: 886199

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation will be offered by Rebecca Hinsberger.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA**ACTION ITEMS CURRENTLY ON CONSENT AGENDA:**

Resolution 2021-001
Resolution 2021-002
Resolution 2021-003
Resolution 2021-004
Resolution 2021-005
Ordinance 2020-19-15
Ordinance 2020-19-16
Ordinance 2021-01
Ordinance 2021-02

ACTION ITEMS ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:**Ordinance 2020-49**

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

APPROVAL OF MINUTES

- *1. [KPB-2926](#) December 1, 2020 Regular Assembly Meeting Minutes

Attachments: [December 1, 2020 Regular Assembly Meeting Minutes](#)

- *2. [KPB-2927](#) December 15, 2020 Special Assembly Meeting Minutes

Attachments: [December 15, 2020 Special Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS**PRESENTATIONS WITH PRIOR NOTICE**

(20 minutes total)

1. [KPB-2924](#) COVID-19 Vaccine Update and Q & A, Dr. Kristin Mitchell (10 Minutes)
2. [KPB-2925](#) Kenai Peninsula Economic Development District Update, Tim Dillon, Executive Director (10 Minutes)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

ITEMS NOT COMPLETED FROM PRIOR AGENDA**PUBLIC HEARINGS ON ORDINANCES**

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2020-49](#) An Ordinance Approving the Transfer of Assets from Ninilchik Emergency Services, Inc. to the Borough on Behalf of the Newly Expanded Fire & Emergency Medical Service Area (Mayor)

Attachments: [Ordinance 2020-49](#)
[Amendment Memo 010521](#)
[Memo](#)
[Attachment A - Inventory List](#)

UNFINISHED BUSINESS**NEW BUSINESS**

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2021-001](#) A Resolution Adopting an Alternate Allocation Method for the FY21 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in the Cook Inlet Fisheries Management Area (Mayor)

Attachments: [Resolution 2021-001](#)
[Memo](#)
[FY21 Shared Fisheries Business Tax Program](#)

Resolutions referred to Lands Committee

- *b. [2021-002](#) A Resolution Updating the Kenai Peninsula Borough Schedule of Rates, Charges, and Fees, Pursuant to KPB 1.26, to include Rates for Agricultural and Grazing Leases (Mayor)

Attachments: [Resolution 2021-002](#)
[Memo](#)

Resolutions referred to Policies and Procedures Committee

- *c. [2021-003](#) A Resolution Approving the Public Relations Objectives for Fiscal Year 2021 (Mayor)

Attachments: [Resolution 2021-003](#)
 [Memo](#)

Resolutions referred to Legislative Committee

- *d. [2021-004](#) A Resolution Requesting Senators Lisa Murkowski and Dan Sullivan, and Congressman Don Young to Take Actions Exempting COVID-19 Relief Funds from Federal Income Taxation (Chesley)

Attachments: [Resolution 2021-004](#)

- *e. [2021-005](#) A Resolution Certifying Assembly Support of the Kenai Performers, Inc. in Providing Community Theatre for the Past 40 Years and in Support of its Loan with the USDA Rural Development Program to Purchase a Commercial Building for it's Black-Box Theatre (Hibbert)

Attachments: [Resolution 2021-005](#)
 [Memo](#)
 [Kenai Performers USDA Significant Support](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a. [2020-19-15](#) An Ordinance Appropriating \$112,341.16 from the Land Trust Fund, Fund Balance to be Transferred to the Land Trust Investment Fund Representing the Fiscal Year 2020 Transfer of Land Sales Revenue to the Land Trust Investment Fund Per KPB 5.20.080(B) (Mayor) (Hearing on 01/19/20)

Attachments: [Ordinance 2020-19-15](#)
 [Memo](#)

- *b.** [2020-19-16](#) An Ordinance Accepting and Appropriating a \$150,164.45 Grant from The National Oceanic and Atmospheric Administration, Gulf of Alaska Pink Salmon Fishery Disaster Relief Program Administered by the Pacific States Marine Fisheries Commission to Improve Fish Passage at Old Exit Glacier Road Bridge #1 (Mayor) (Hearing on 01/19/21)

Attachments: [Ordinance 2020-19-16](#)
 [Memo](#)
 [Email Notice 120320](#)
 [Grant Notice Letter](#)
 [Kenai Peninsula Borough Mitigation Project Photos](#)

Ordinances for Introduction and referred to the Lands Committee

- *c.** [2021-01](#) An Ordinance Amending KPB 17.10, Borough Lands and Resources, to Change Agriculture and Grazing Lease Rates to a Standard Fee Schedule and Clarify Tax Responsibility (Mayor) (Hearing on 02/02/21)

Attachments: [Ordinance 2021-01](#)
 [Memo](#)

- *d.** [2021-02](#) An Ordinance Authorizing the Negotiated Lease of Classroom Space at the Soldotna Prep Building with the Boys and Girls Club of the Kenai Peninsula (Mayor) (Hearing on 01/19/21)

Attachments: [Ordinance 2021-02](#)
 [Memo](#)
 [Lease Package](#)

3. Other - None

MAYOR'S REPORT

[KPB-2920](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses
2. Agreements and Contracts

- a. [KPB-2921](#) Authorization to Award a Contract for ITB21-002 40CY MSW Roll-Off Container(s) & Parts to Kenai Welding, Kenai, Alaska.

Attachments: [Authorization to Award Contract ITB21-002](#)

3. Other

- a. [KPB-2922](#) Revenue-Expenditure Report - November, 2020

Attachments: [Revenue Expenditure Report](#)

- b. [KPB-2923](#) Budget Revisions - November, 2020

Attachments: [Budget Revision](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

- [2020-45](#) An Ordinance Amending KPB 2.40, Planning Commission, KPB Title 20, Subdivisions, and KPB 21.20, Hearing and Appeals, to Correct Grammatical Errors, and Clarify and Improve Certain Administrative Procedures (Mayor) Postponed as amended to 01/19/21

Attachments: [Ordinance 2020-45](#)
[Planning Commission Recommendation 111020](#)
[Amendment Memo #1 111020](#)
[Amendment Memo #2 120120](#)
[Memo](#)
[Sectional Analysis](#)
[Public Comments 120120](#)
[Public Comment 111020](#)
[eComments 120120](#)

[2020-19-07](#) An Ordinance Appropriating Refinanced 2013 Bear Creek Fire Service Area General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) Tabled as amended

Attachments: [Ordinance 2020-19-07](#)
[Admin's Request to Table](#)
[Memo](#)
[Amendment Memo \(Dealt with 10/13/20\)](#)
[Reference copy: Resolution 2020-044](#)
[Reference copy: Resolution 2012-091](#)

[2020-19-08](#) An Ordinance Appropriating Refinanced 2013 School General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) Tabled as amended

Attachments: [Ordinance 2020-19-08](#)
[Admin's Request to Table](#)
[Memo](#)
[Amendment Memo \(Dealt with 10/13/20\)](#)
[Reference copy: Resolution 2013-071](#)
[Reference copy: Resolution 2020-042](#)

[2020-19-09](#) An Ordinance Appropriating Refinanced 2011 Hospital General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) Tabled as amended

Attachments: [Ordinance 2020-19-09](#)
[Admin's Request to Table](#)
[Memo](#)
[Amendment Memo \(Dealt with 10/13/20\)](#)
[Reference copy: Resolution 2011-073](#)
[Reference copy: Resolution 2020-043](#)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. January 7, 2021 AWHPWG

2:00 PM This meeting will be held through Zoom Meeting ID: 917 6098 9577 Passcode: 607311

2. January 19, 2021 Regular Assembly Meeting

6:00 PM This meeting will be held through Zoom Meeting ID 938 6524 5999 Passcode: 886199

And in person from the Betty J. Glick Assembly Chambers Borough Administration Building

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 938 6524 5999 Passcode: 886199 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. COVID-19 mitigation protocols will be observed. To join the meeting from a computer, visit <https://zoom.us/j/128871931>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 938 6524 5999 Passcode: 886199. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at kpb.us: "Meeting and Public Notices" "Current Assembly Agenda".

Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.